



Laurier

Centre de développement des compétences
Competency Development Centre

CDC Vimont Governing Board




REGULAR Governing Board meeting
Wednesday, December 3, 2025 at 3:45 p.m.
Held on Zoom

MINUTES


Members:	Attendance:
Christina Shousha (Centre Director)	Present
Daniel Cuvalo (Teacher)	Present
Paul Clément (Teacher)	Present
Nancy Sher (Community Rep)	Present
Luc Brunelli (Support Staff)	Present
Carmela Alaimo (Professional)	Present
(Student Rep)	N/A
Sandra Skaf (Executive Secretary)	Present

Folder  [GB December 3rd, 2025](#)

1.0	Call to Order	Ms. Sher called the meeting to order at 3:50 p.m.
2.0	Approval of the Agenda	Resolution GB20251203-01 Motion to approve the agenda Accepted by Paul Clément Seconded by Luc Brunelli All in favor unanimously Motion accepted
3.0	Approval of the minutes from October 6, 2025	Resolution GB20251203-02 Motion to approve the minutes from October 6, 2025 Accepted by Daniel Cuvalo Seconded by Carmela Alaimo All in favor unanimously Motion accepted
4.0	Business Arising from the October 6 meeting	4.1 Any new follow up from the Task Force since October 6, 2025 (refer to Oct. 6th minutes, #7.1)? <ul style="list-style-type: none"> Another meeting took place, on November 24, with the real estate company – Collier International, where they presented the spaces that are available in Laval and ones that would meet our needs. At this time, they had 5 places to present to us and would be retained. Visits will take place on December 10.

		<ul style="list-style-type: none"> • Once a place is decided upon, it will have to be confirmed, and a lease signed by summer of 2026 so that it is ready for the 2027-2028 school year. • Not everything on our wish list will be met, but the most important ones such as more bathrooms, more parking spots, bigger classrooms and more of them, will be addressed; • More to follow once the visits take place. • Information was shared with the Governing Board members regarding the progress. More information will be shared at the next meeting.
5.0	Reports 5.1 Chairperson 5.2 Director 5.3 Staff 5.4 Students	<p>5.1 Chairperson</p> <ul style="list-style-type: none"> • Nothing to report at this time. <p>5.2 Director</p> <ul style="list-style-type: none"> • Consult the document in folder  GB December 3rd, 2025 • Report was presented and discussed by Ms. Shousha. • Enrollment numbers were presented – see director’s report for link to the spreadsheet. • ETPs numbers were presented – see director’s report for link to the spreadsheet. • Students being directed to Admin. more and more given that there is a higher number of students who are younger this year. • Director’s Adult Education’s Annual report 2024-2025 that is shared with the commissioners was presented. The following points, among others were shared in that report: Our enrollment has increased, our agreement with Francization Quebec, increase of offer of service, more flexible opportunities i.e., online classes, communities that we have this year, and enhancing student lives. <p>5.3 Staff</p> <ul style="list-style-type: none"> • Consult the document in folder  GB December 3rd, 2025 • Report was presented and discussed by Ms. Alaimo <p>5.4 Students</p> <ul style="list-style-type: none"> • N/A
6.0	New Business	<p>6.1 Deeds of Establishment</p> <ul style="list-style-type: none"> • Consult the document in folder  GB December 3rd, 2025 • The document was presented and discussed by Ms. Shousha. • The document was reviewed and will be sent to Ms. Thompson at the board office. • No recommendation or changes are to be made to the deeds of Establishment.

6.2 3-year Consultation Plan

- Consult the document in folder  [GB December 3rd, 2025](#)
- The 3-year consultation plan was rejected last school year.
- The document for the 3-year plan was presented, and it is important to note that the current lease will end June 30, 2027
- The amended resolution from the March 2025 GB meeting was presented showing that we revoked the 3-year consultation plan:
 - Resolution GB20250318-03
Motion to approve the November 12, 2024, amended minutes (resolution GB20241112-07)
Accepted by Daniel Cuvalo
Seconded by Peter Marais
All in favor Unanimously
Motion accepted
Resolution GB20241112-07-Amended
Discussion was had regarding the end of lease which ends 2026-2027, and given the various issues with the building, it will not be renewed. As a result, the 3-year consultation plan will not be carried forward.
Motion to revoke the 3-year consultation plan
Accepted by Fadi Khoury
Seconded by Carmela Alaimo
All in favor Unanimously
Motion accepted
The 3-year consultation plan is revoked and not carried forward.
- GB recommends that the chair, Ms. Sher, sends **Resolution GB20250318-03** to the board office

6.3 Budget Consultation Survey

- The budget survey was presented, reviewed and discussed.
- Results will serve the Resource Allocation Committee in recommending the objectives & principles guiding the school board's budget process to the Council of Commissioners. To submit by FEBRUARY 20/26.
- The 2026-2027 survey was filled out and submitted during this meeting.

Resolution GB20251203-03

Motion to approve the deeds of establishment as presented.

Accepted by Daniel Cuvalo

Seconded by Paul Clément

All in favor unanimously

Motion accepted

Resolution GB20251203-04

Motion requesting the Governing Board chairperson to resubmit **Resolution GB20250318-03** to the board office.

Accepted by Daniel Cuvalo

Seconded by Paul Clément

All in favor unanimously

Motion accepted

7.0	Field Trips & Activities	<ul style="list-style-type: none"> • None at this time
8.0	Varia	<ul style="list-style-type: none"> • None at this time
9.0	Adjournment of meeting	<p>Resolution GB20251203-05 Motion to approve the adjournment of the meeting Accepted by Paul Clément Seconded by Carmela Alaimo All in favor unanimously Motion accepted</p> <p>Meeting adjourned at 4:50 p.m.</p>
	Next meeting	January 21, 2026, at 3:45 p.m. on Zoom

C. Shousha – Director

Date

N. Sher – Chairperson

Date

S. Skaf – Secretary

Date