



Laurier

Centre de développement des compétences  
Competency Development Centre

**CDC Vimont Governing Board**

REGULAR Governing Board meeting  
Tuesday January 21, 2025 at 3:45 p.m.  
Held on Zoom

MINUTES

Members:	Attendance:
Carmela Alaimo (Professional)	Present
Daniel Cuvalo (Teacher)	Present
Fadi Khouri (Teacher)	Present
John Peter Marais (Student Rep)	Present
Nancy Sher (Community Rep)	Present
Christina Shousha (Centre Director)	Present
Rachel Todaro (Support Staff)	Present
Sandra Skaf (Executive Secretary)	Present

1.0	Call to Order	Ms. Sher called the meeting to order at 3:48 p.m.
2.0	Approval of the Agenda	<b>Resolution GB20250121-01</b> Motion to approve the agenda Accepted by Carmela Alaimo Seconded by Daniel Cuvalo All in favor Unanimously Motion accepted
3.0	Approval of the Minutes, November 12, 2024	<b>Resolution GB20250121-02</b> Motion to approve the November 12, 2024 minutes Accepted by Daniel Cuvalo Seconded by Fadi Khoury All in favor Unanimously Motion accepted
4.0	Business Arising from The Last Meeting: 4.1(Re: 4.2) Relocation of CDC Vimont.	4.1(Re: 4.2) Relocation of CDC Vimont: <ul style="list-style-type: none"> <li>Follow-up letter was sent to Mr. Russell Copeman (DG) on Nov. 13, 2024. Both he and Ms. Selena Mell (ADG) responded, and a Task Force to address the needs of CDC Vimont will be formed in January 2025.</li> <li>Update on the above point: 1<sup>st</sup> meeting for the task force is set for January 30<sup>th</sup>, 2025.</li> <li>Mr. Khoury asked if the ministry's budget cuts can affect our relocation.</li> <li>Ms. Shousha answered with introducing the committee members: Ms. Shousha, Ms. Heather Halman, Ms. Nancy Sher, Ms. Selena Mell (ADG),</li> </ul>

	<p>4.2 (Re: 6.1) Deeds of Establishment</p>	<p>Mr. Russell Copeman (DG) and the directors of both Finance and Material Resources. Ms. Shousha added that the budget and allocations will be discussed at the upcoming meeting with conjunction to other topics.</p> <ul style="list-style-type: none"> <li>• Ms. Sher asked if the relocation cost will be taken out of the Vimont budget.</li> <li>• Ms. Shousha answered that relocation doesn't come out of the Vimont budget. Other sources of financing have to be considered to pay for the relocation and lease of other places. Therefore, a budget with the input of directors will have to be put in place.</li> </ul> <p>4.2 (Re: 6.1) Deeds of Establishment:</p> <ul style="list-style-type: none"> <li>• A response with 2 motions was sent to Ms. Jocelyn Thompson Nov. 13, 2024 indicating:       <ol style="list-style-type: none"> <li>1. the approval of CDC Vimont's Deeds of Establishments with the updates &amp; changes. Here are the updates:           <p>Part 1 of the 1<sup>st</sup> motion, the addition of CDC Lachute to CDC Vimont and vice versa to the Deed of Establishment, wasn't accepted as each building is separate and has its own deed, for transmission purposes.</p> <p>Part 2 of the 1<sup>st</sup> motion, removing the line that mentions room 218 at CDC Lachute, was accepted</p> </li> <li>2. the motion to revoke the 3-year consultation plan was accepted.</li> </ol> </li> <li>• When a plan is revoked by GB and the motion accepted by the board afterwards, hence point 2, the lease will not be renewed after 2027. What will happen as a result, will be reviewed and discussed at the next meeting.</li> </ul>
<p>5.0</p>	<p>Reports 5.1 Chairperson 5.2 Director 5.3 Staff 5.4 Students</p>	<p>5.1 Chairperson</p> <ul style="list-style-type: none"> <li>• The first meeting of the task force regarding the issues with the building will take place on January 30<sup>th</sup>, 2025</li> </ul> <p>5.2 Director</p> <ul style="list-style-type: none"> <li>• The Director sent an email with the link to the documents for this meeting.</li> <li>• See documents in Folder for meeting <a href="#">01212025</a></li> <li>• Documents were presented and discussed; details are part of the documents in the folder for meeting <a href="#">01212025</a>. However, here are few key points:</li> <li>• Enrollment numbers were shared: 638 are active and 897 have been registered so far.</li> <li>• There has been significant growth since last year around this time; 699 same time last year compared to 1014 same time this year.</li> <li>• The new method that will be applied in the youth sector with regards to promotion of students will most likely affect the enrollment adult education.</li> <li>• School organization is in progress; surveying is being done and few changes will take place for the next school year.</li> <li>• Calendar needs are being reviewed at the moment in preparation for the official school calendar that will be prepared and sent by the board.</li> <li>• Financing and the francization dossier will affect course offering for next school year.</li> <li>• Building update: task force meeting is scheduled for Jan. 30, 2025</li> </ul>

		<ul style="list-style-type: none"> <li>• Each school board received budget restrictions without directly affecting students.</li> <li>• ABAV survey is yet to be given following the edits that were approved. Therefore, it should be administered soon.</li> <li>• Mr. Cuvalo asked: how much of the growth in Lachute comes from merging the two centers online? Ms. Shousha answered that in Lachute, there are more students in the second cycle and more from Francization. But, the merge of the online classes has worked in our favor.</li> <li>• Ms. Shousha added that online English has the most enrollment. Therefore, if we need to raise enrollment, we would need to add more online English courses and hence more teachers.</li> <li>• Regarding SPP (Social Participation Program); the upcoming changes to their schedule will affect some of the courses, however more discussions are going to be taking place before it is all set.</li> <li>• Few options are being studied at the moment in order to offer more courses and options. However, it will all depend on the budget.</li> </ul> <p>5.3 Staff</p> <ul style="list-style-type: none"> <li>• Ms. Alaimo presented the various activities that are being held at the center:</li> <li>• Bougeons pour réussir – started February 20<sup>th</sup>, to continue for 10 weeks</li> <li>• CDC Vimont Career Fair – February 12, various organizations will be present</li> <li>• School perseverance week – February 10 to 14</li> <li>• Mental health awareness week – May 5 to 9</li> <li>• Other upcoming activities will include workshops being presented by the Laval Police, Maison Marie Marguerite and Carrefour Jeunesse Emploi</li> </ul> <p>5.4 Students</p> <ul style="list-style-type: none"> <li>• 2 Suggestions were presented:</li> <li>• 1. The microwaves in the cafeteria are now down to 2 which is not enough for the number of students trying to heat their lunches in the allocated time. Ms. Shousha informed that she will look into this matter.</li> <li>• 2. Some students are using the bathroom area as a social space, which is becoming an issue. Ms. Shousha informed that a reminder will take place.</li> <li>• More to come at the next meeting.</li> </ul>
6.0	<p>New Business</p> <p>6.1 Enrolment Criteria</p> <p>6.2 Budget Building Consultation</p> <p>6.3 Budget</p> <p>6.4 School Organization 2025-2026</p> <p>6.4 Calendar 2024-2025</p>	<p>6.1 Enrolment Criteria</p> <ul style="list-style-type: none"> <li>• See document in Folder for meeting <a href="#">01212025</a></li> <li>• Document was presented and discussed.</li> <li>• It is for the GB reference.</li> </ul> <p>6.2 Budget Building Consultation</p> <ul style="list-style-type: none"> <li>• See documents in Folder for meeting <a href="#">01212025</a></li> <li>• Documents were presented and discussed.</li> <li>• The SWLSB 2025-2026 Budget Consultation Survey was considered, discussed, and filled out and submitted during this meeting.</li> </ul> <p>6.3 Budget</p> <ul style="list-style-type: none"> <li>• See document in Folder for meeting <a href="#">01212025</a></li> </ul>

		<ul style="list-style-type: none"> <li>Document was presented and discussed during the Director’s report.</li> </ul> <p>6.4 School Organization 2025-2026</p> <ul style="list-style-type: none"> <li>See document in Folder for meeting <a href="#">01212025</a></li> <li>Document was presented and discussed during the Director’s report.</li> </ul> <p>6.5 Calendar 2024-2025</p> <ul style="list-style-type: none"> <li>See document in Folder for meeting <a href="#">01212025</a></li> <li>Document was presented and discussed during the Director’s report.</li> </ul>
7.0	Field Trips & Activities	<p>Field trips that are going to take place outside of Montreal and Laval need to be approved by the GB.</p> <p>The Annual AEVT Volleyball tournament will take place on Feb. 10 in Gatineau. CDC Vimont students are participating in this tournament, and a bus has been ordered for the day.</p> <p><b>Resolution GB20250121-03</b>  Motion to approve the February 10, 2025 Volleyball Tournament trip  Accepted by Daniel Cuvalo  Seconded by Peter Marais  All in favor Unanimously  Motion accepted</p>
8.0	Varia	None at the moment
9.0	Adjournment of Meeting	<p><b>Resolution GB20250121-04</b>  Motion to adjourn the meeting  Accepted by Fadi Khoury  Seconded by Peter Marais  All in favor Unanimously  Motion accepted  Meeting adjourned at 5:07 p.m.</p>

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C. Shousha – Director

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Date

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N. Sher – Chairperson

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Date

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S. Skaf – Secretary

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Date